



# KEEP IT SIMPLE

**LET IT GO**

**LEAVE WORK** AT WORK

**TELL** THE TRUTH

**NO** IS AN OPTION

**LISTEN**

**ASK** FOR HELP

**LIVE** WITH LESS

**DON'T** LOOK BACK

**LEARN** FROM OTHERS

**APPRECIATE** WHAT YOU HAVE

**IGNORE** DISTRACTIONS

**UNSUBSCRIBE**

**FIND** A SHORTCUT

**DON'T TRY TO WIN** ALL THE TIME

**PLAN** FOR AN EMERGENCY

**SAY I'M SORRY**

**BE HONEST** WITH YOURSELF

**LEARN THE MEANING** OF ENOUGH

**FIGHT** THE BIG BATTLES

**AVOID** THE DRAMA

**DON'T TRY** TO BE PERFECT

**LEARN** BY MISTAKES

**THINK** BEFORE YOU SPEAK

**PRIORITIZE**